

**Minutes of a Regular Meeting
March 17, 2018
VILLAGE OF BRITTON
COUNCIL MEETING
120 College Avenue, Britton, Michigan 49229**

1. CALL MEETING TO ORDER

President Frazier called the meeting to order at 9:30 Am. A quorum was present.

2. PLEDGE OF ALLEGIANCE

Led by President Frazier.

- Brian Tiede sworn in as Village Council Member, Trustee

3. ROLL CALL

Members Present: Cline, Frazier, Bower, Smith, C. McCrate, D. McCrate, Tiede

Members Absent:

Others Present: Escott, Frayer

Others Absent:

4. GUESTS/PUBLIC COMMENT

- Bob Knoblauch, provided County Commissioner's District 7 update

5. CONSENT AGENDA

5.1 Approval of minutes from February 17, 2018 Regular Meeting

5.2 Bills & Transfers

5.3 DPW Report

- Lagoon seasonal discharge underway

5.4 Clerk's Report

- Water bill corrections discussed
- Payroll, administrative challenges discussed, resolved
- Michigan Treasury update

5.5 Treasurer's Report

- Catching up on fund transfers
- Brad, Lally Group needed for additional FundBalance support
- Direct Deposit banking fees discussed

5.6 Planning Commission Report

- No report

5.7 Committee Reports

- Personnel Meeting on 03/09/2018 to interview Clerk candidate
- Budget Meeting on 03/15/2018 to finalize proposed budget

5.8 Additions/Deletions to the Agenda

- Village garage sale added as (7.4)
- Raisin Township Interlocal Agreement added as (7.5)

Moved by Trustee D. McCrate, seconded by Trustee C. McCrate., to approve the consent agenda.

MOTION CARRIED

6. UNFINISHED BUSINESS

6.1 Monthly Budget Discussion

- Proposed budget submitted
- Posting and Hearing Requirements for Village Budget discussed
- Village Council to hold Public Hearing and Special Meeting on March 29, 2018 9:30 AM

6.2 Water Meters

- Meter installations to resume, several defective meters identified and returned
- Usage reporting software improvements recognized

6.3 Well Head Protection Update

- No report

6.4 BPRB

- Grounds maintenance, equipment repairs completed

6.5 Planning Commission Vacancy

- Vacancies remain open

6.6 Newsletter

- Content to be finalized on 03/20/2018

6.7 Auditors accounting conversion

- Seeking new auditor candidate firm, RFP prepared to be sent 03/19/2018

6.8 Review Village/Township Building Agreement

- Copies of existing agreement distributed for review and discussion at next regularly scheduled Council Meeting

7. NEW BUSINESS

7.1 New Council Member appointment

- Brian Tiede sworn in at opening of meeting.

7.2 Village Clerk position

Moved by D. McCrate, support by B. Tiede to accept the resignation of Debbie Matthews

MOTION CARRIED

Moved by D. McCrate, support by Smith to hire Yvonne Thomas as new Village Clerk, starting at \$12.00 per hour, beginning 03/19/2018

MOTION CARRIED

7.3 HSA Accounts for DPW Employees

Moved by D. McCrate, support by B. Tiede to adopt self-managed HSA program administered through First Federal Bank of The Midwest to replace previous HRA program

MOTION CARRIED

7.4 Village Garage Sale

Moved by Cline, support by C. McCrate to waive the \$2.00 Permit Fee for the entire month of May 2018 instead of setting specific date(s) for 2018 Village-Wide Garage Sale

MOTION CARRIED

7.5 Raisin Township Inter-Local Agreement

- New Agreement for providing Village with Building Inspection and Permit services distributed for review and consideration

8. DISCUSSION

- Review of Committee appointments needed
- Considerations for aging DPW vehicle(s)

9. COMMUNICATIONS

- None

10. ADJOURNMENT

Meeting adjourned at 10:55 AM.

Minutes prepared by D. McCrate