

**Minutes of a Regular Meeting  
January 19, 2019  
VILLAGE OF BRITTON COUNCIL MEETING  
120 College Avenue, Britton, Michigan 49229**

**1. CALL MEETING TO ORDER**

President Frazier called the meeting to order at 9:30a.m. A quorum was present.

**2. PLEDGE OF ALLEGIANCE**

Led by President Frazier.

**3. ROLL CALL**

Members Present: Cline, , D. McCrate, C. McCrate, Tiede, Frazier,

Others Present: Thomas, Frayer, Escott

**4. GUESTS/PUBLIC COMMENT - Krause, Wilt**

**KRAUSE** – concern for safety – one of the businesses in town seem to have quite a bit of sidewalk taken with items for sale and are not safe for children.

**5. CONSENT AGENDA**

**5.1 Approval of minutes from December 15, 2018 Regular Meeting**

**Correction: Specify personal property 5.5 and elaborate on 7.2, motion for calendar, discussion motion move to New Business**

**5.2 Bills & Transfers**

**5.3 DPW Report**

- ✓ Obtained salt for winter through Detroit Salt
- ✓ Zero turn is now repaired
- ✓ Frayer will review and revisit the Cintas billing

**5.4 Clerk's Report**

- ✓ Late water invoices went out
- ✓ Cleaning up old office items
- ✓ Last of 2018 reports submitted
- ✓ Attended training in Blissfield

**5.5 Treasurer's Report**

- ✓ Account balances provided. Balances include transfers through December. Water is still a concern.
- ✓ Water RRI and bond transfer completed
- ✓ \$8,944.00 in revenue sharing received and in General Fund
- ✓ \$3798.00 in PA 207 received
- ✓ Personal Property taxes received.
- ✓ Late property taxes are coming in steadily.

**5.6 Planning Commission Report**

**5.7 Committee Reports**

Committees status quo until January 2019

**5.8 Additions/Deletions to the Agenda**

Raisin Township  
Salt  
PA 207  
Planning Commission  
Website

**Motion: Motion to Accept the consent docket Trustee D. McCrate supported by Trustee C. McCrate all in favor Motion Carried.**

## 6. UNFINISHED BUSINESS

### 6.1 Finance Committee motion for Transfer – No motion tabled for later

\*\*\*\* Need to consider a short term loan rather than moving money. Concern for the ability to self sustain with this account. \*\*\*\*

6.2 Council Member Seats (old and new) Phebie Longnecker has been recommended sworn in and attended training. K.Rafalko has been recommended and that seat will be considered at a later date.

6.3 High School Students - Due to the weather none were present. This is not a formalized program. This is not a school program with credit.

6.4 Swear in Tiede/Rafalko – Tiede sworn in.

6.5 HSA account/ Deductible – tabled. Personnel and finance committees will meet to make recommendations

6.6 Planning Commission members – B. Krause

Motion: Motion to appoint Beth Krause as a citizen member of the Planning Commission by Trustee D. McCrate supported by Trustee C. McCrate. All in favor. Motion Carried.

Motion: Motion to appoint B. Tiede as Planning Commission representative for the Village Council by Trustee D. McCrate supported by Trustee Cline. All in favor. Motion Carried.

6.7 Formalize Ordinance Enforcement – Lawyer input to the guidelines for DPW as the enforcers.

6.8 Ordinance Committee to send letter to local business with the sidewalk infraction informing them of the ordinance.

## 7. NEW BUSINESS

7.1 Name new committees – Motion: Motion to add Phebie Longnecker to the Finance Committee by Trustee D. McCrate, supported by Trustee Tiede . All in favor. Motion Carried.

Further nominations are tabled until all are present

7.2 Assistant Clerk – tabled until Rafalko and Longnecker are present

7.3 President Pro Tem - tabled until Rafalko and Longnecker are present

7.4 Sign engagement letter for Brent Shea as Auditor – President Frazier to review and sign.

7.5 Raisin Township –

Resolution: Village of Britton resolves to use the Charter Township of Raisin for all its building inspections (building, electrical, pumping, and mechanical) and to adopt their fees. 15% of published fees are assessed and due to the Village of Britton as an administrative fee to maintain our copy of the records. The village will keep responsibility for permits for the buildings under 200 square feet (sheds) and fences under their control. Made by Trustee D. McCrate, supported by Trustee Cline. All in favor. Motion Carried.

All checks are made to Raisin Township. Administration is all handled by Raisin Township.

7.6 Salt –

My Deal Motion: Motion to join My Deal for road salt for the Village of Britton. Motion made by Trustee C. McCrate, supported by Trustee Tiede. All in favor. Motion Carried.

7.7 PA 207 – Motion: Motion to deposit the PA 207 money received in December 2018 in Local Streets made by trustee Cline, \$3978.08 supported by trustee D. McCrate. All in favor. Motion Carried.

7.8 Website – clerk to call and investigate another option for a website.

## 8. DISCUSSION

Consumers has examined our lighting situation and we may be able to get some help on changing our lights to LED from consumers.

Credit card payments in the village office – clerk research

Concern with water bills in the mail and being received.

## 9. COMMUNICATIONS

## 10. ADJOURNMENT

Meeting adjourned at 11:25 AM.

Minutes prepared by Y.Thomas