

**Minutes of a Council Meeting
September 21 2019
VILLAGE OF BRITTON COUNCIL MEETING
120 College Avenue, Britton, Michigan 49229**

1. CALL MEETING TO ORDER

Pro-Tem Tiede called the meeting to order 9:30am.

2. PLEDGE OF ALLEGIANCE

Led by Pro-Tem Tiede

3. ROLL CALL

Members Present: Tiede , Cline, D. McCrate, , Rafalko, Longnecker

Members Absent: C. McCrate, Frazier

Others Present: Escott, Frayer, Thomas

4. GUESTS/PUBLIC COMMENT - Dundee Village President Bodine – presented a petition and ask we do the same to get a Meijer in Dundee.

5. CONSENT AGENDA

5.1 Approval of minutes from Regular Meeting August 17, 2019

5.2 Bills & Transfers

5.3 DPW Report –

- Pump station (lift station) damage Friday – expected to be expensive –shared expense w/township – our portion Sanitary Sewer
- Adrian Motor can be paid by RRI account
- Well #4 is now good
- Frayer will be out for 6 weeks medical coming up

5.4 Clerk’s Report -

- backlog is caught up
- All reports to my knowledge are filed and up to date (mml, F-5572, workman comp)
- Audit is still in process
- Hailey Hartig – failed compliance
- SAM renew was done
- Council pay done
- Water billing done – sent Sept 4 and due Oct 7

5.5 Treasurer’s Report –

- Taxes are done Approx. \$122,790.56 (normal) approx \$22,746.12 delinquent to county \$14.39 personal prop tax
- Account balances given
- RRI must be used – we need to start using that. Water only – Restricted

5.6 Planning Commission Report - No meeting until October

5.7 Committee Reports – Personnel committee will meet to hire the backup clerk

Motion: Motion to Accept the consent docket made by Trustee D.McCrate supported by Trustee Longnecker all in favor Motion Carried.

5.8 Additions/Deletions – 6.8 Dollar General, 7.4 Repair Sewer Pump, 7.5 Draft Petition

6. UNFINISHED BUSINESS

- 6.1 Back up Clerk– personnel will try to schedule an interview for back up clerk.**
- 6.2 USDA loan Information-** Clerk Thomas presented packet with information
- 6.3 Audit Update** – still in process
- 6.4 Britton Elevator Grant** – they will deposit money in Sigma and we can pay our bills
- 6.5 Eagle Scout update** – benches are done and placed. Invoices have been submitted
- 6.6 School Letter** – meeting to be set
- 6.7 Wage increased** – Personnel meeting to meet
- 6.8 Dollar General** – Status – Permits pulled, they are in process of building – hardscaping is being done.

7. NEW BUSINESS

7.1 USDA audit – failed 2017 requirements. Recommendations – get grant from USDA, redo the entire front current equipment is out of date and parts are not available to repair. Building and Grounds committee should examine. Forward Clerk list to Frayer.

7.2 Co-op student Position

Painting, shoveling, lawn care 15 hours a week investment under \$5400.00

Motion: Motion to hire Student Co-op position, Nick Thomas at 9.50/hr made by Trustee Longnecker supported by Trustee Rafalko 3 in favor, 1 opposed Motion Carried.

7.3 MML Insurance – new policy

7.4 Repair Sewer pumps – expense shared by township 26/74

Motion: Motion to allow DPW Frayer the authority to act on behalf of the village to authorize payments, and actions necessary to repair the sewer pumps made by D. McCrate supported by Longnecker all in favor Motion Carried.

Use Sanitary Sewer reserve funds

7.5 Draft petition

Motion: Motion to draft a petition(sample w/ Maybee)to support bringing Meijer to Dundee, MI by Trustee D. McCrate supported by Trustee Longnecker all in favor Motion Carried.

8. DISCUSSION –

- Personnel Committee will meet and review all wages, health insurance, co-op hire, and handbook
- Donna texting Richard to fill him in on the action items

9. COMMUNICATIONS

10. ADJOURNMENT

Meeting adjourned at 10:50 a.m.

Minutes prepared by Y.Thomas