**Minutes of a Regular Meeting**

**June 16, 2018**

**VILLAGE OF BRITTON**

**COUNCIL MEETING**

**120 College Avenue, Britton, Michigan 49229**

1. **CALL MEETING TO ORDER**

President Frazier called the meeting to order at 9:31a.m. A quorum was present.

1. **PLEDGE OF ALLEGIANCE**

Led by President Frazier.

1. **ROLL CALL**

Members Present: Cline, Frazier, Bower, D. McCrate, C. McCrate

Members Absent: Smith, Tiede

Others Present: Thomas, Escott

Others Absent:

1. **GUESTS/PUBLIC COMMENT -**
* Gas line is going in
* County level is looking at animal licensing
* The sheriff office remodel project is approximately on time
* 40,000 lbs of hazardous wast was collected by the county
1. **consent AGENDA**

**5.1 Approval of minutes from May 19, 2018 Regular Meeting and June 7, 2018 Special Meeting**

**5.2 Bills & Transfers**

**5.3 DPW Report**

 NA

**5.4 Clerk’s Report**

* Letters are ready to go out
* Water billing was completed
* Still working on the filing system

**5.5 Treasurer’s Report**

* Account Balances
* Will transfer money soon
* Made the loan payment

* 1. **Planning Commission Report**
* Next meeting is July
	1. **Committee Reports**
* Budget Meeting on May 25th and June 12th. We will now meet the first and

third Wednesday of the month to approve bills. The next finance meeting is

July 2.

* Personnel Meeting – The lawyer was contacted to verify there are no rules

Restricting Jim Frayer from being the Planning Commission Representative.

or from being on the Village Council, recusing himself from votes pertaining to

himself or DPW.

The personnel committee will meet again specifically to address items such as

DPW handbook, minor title changes, and vacation wording. Suggested raised done

the first of the year.

* 1. **Additions/Deletions to the Agenda**

***Moved by Trustee D.McCrate, seconded by Trustee C.McCrate., to approve the consent agenda.***

**MOTION CARRIED**

Acknowledged guest

**6. UNFINISHED BUSINESS**

* 1. **Planning Commission Vacancy**

**Motion Carried**

**Moved by D.McCrate for Jim Frayer to be part of the Planning Commission representing**

**The Village of Britton. Second C. McCrate . Roll call done all in favor.**

* 1. **Auditor**
* Audit will be held beginning July 9, 2018

**6.3 USDA**

* A payment just went out.
* Training with BJ 1:00 p.m. June 21.
	1. **Tax letter**
* To be mailed with the tax information at the end of the month

 **6.5 Filing forms for Election 2018**

* Forms were given out at the meeting. Yvonne will call for clarification

 **6.6 Truck**

* The truck in Frankenmuth is favored at this time, 33 month lease, outfitted as

 deemed necessary, a question to find out where warrantee work would be done,

 suggested to be traded in. Tabled vote for next meeting.

**7.** **NEW BUSINESS**

 **7.1 4th Parade**

* Yvonne will take the parade. Charlene will support as necessary

 **7.2 Summer Clerk Hours**

* Effective immediately Monday and Wednesday 11-4 – appointments available

 my phone no, Richards and Jims will be posted as well. Regular hours will resume

 in the fall.

**7.3 Dogs / leash**

* Yvonne will draft a letter for an incident of a dog attacking another dog.

 **8. DISCUSSION**

 **9. COMMUNICATIONS**

 **10. ADJOURNMENT**

Meeting adjourned at 10:28 AM.

*Minutes prepared by Y.Thomas*