

**Minutes of a Regular Meeting
November 17, 2018
VILLAGE OF BRITTON
COUNCIL MEETING
120 College Avenue, Britton, Michigan 49229**

1. CALL MEETING TO ORDER

President Frazier called the meeting to order at 9:28a.m. A quorum was present.

2. PLEDGE OF ALLEGIANCE

Led by President Frazier.

3. ROLL CALL

Members Present: Cline, Bower, D. McCrate, C. McCrate, Smith, Tiede, Frazier

Members Absent:

Others Present: Thomas, Frayer, Escott

Others Absent:

- 4. GUESTS/PUBLIC COMMENT -** B.Shea our auditor presented the audit results. The audit resulted in two material weaknesses and two significant deficiencies. The village is overall in a healthy financial standing.

5. CONSENT AGENDA

5.1 Approval of minutes from October 20, 2018 Regular Meeting

Correction item it should read they owe, we do not for taxes.

5.2 Bills & Transfers

5.3 DPW Report

- ✓ Less than 2 water meters yet to do
Consumers is here to replace copper lines with plastic. Lawns will be reseeded in the Spring by Consumers.
- ✓ The salt supply did not come through we may be able to get salt. The projected cost at this time would be \$66/ton

5.4 Clerk's Report

- ✓ There is a good deal of catch up to do – approx 30 hours
- ✓ The auditor will send in the Act 51 report and the 2275

5.5 Treasurer's Report

- ✓ Waiting to hear direction from the Budget committee regarding March to August transfers.
- ✓ Provided sample letters for the setting of the tax collection amount
- ✓ 10% is the consensus.
- ✓ The \$10,000.00 local stability money from the state can go to any fund.
Leans are up to the Council on how to handle, Small Claims is the first step.

5.6 Planning Commission Report

- ✓ Nothing to report

5.7 Committee Reports

- ✓ Personnel – held 2 meetings and completed Frayer's review. Frayer has completed his personnel reviews of the two DPW employees he supervises.
- ✓ Budget – pending the 21st

Motion to accept the accept the Consent docket, Tiede support all in favor.

5.8 Additions/Deletions to the Agenda

6. UNFINISHED BUSINESS

6.1 Auditors update

6.2 Direct Deposit – Clerk still pursuing awaiting training

6.3 Josh Falou – Eagle Scout project – waiting for scout drawings

6.4 Council member seats – Phoebe Longnecker is suggested, Doreen's neighbor

6.5 Employee Evaluations/wage increases – all employee evaluations are completed Wage increases are scheduled for Dec 1.

7. NEW BUSINESS

7.1 BPRB – the check is intended for the current schoolyear – the school believes we owe them another year. It was decided not to act on that.

8. DISCUSSION

December meeting – will be a regular meeting, no Christmas celebration.

9. COMMUNICATIONS

10. ADJOURNMENT

Meeting adjourned at 10:39 AM.

Minutes prepared by Y.Thomas