

**Minutes of a Regular Meeting
July 21, 2018
VILLAGE OF BRITTON
COUNCIL MEETING
120 College Avenue, Britton, Michigan 49229**

1. CALL MEETING TO ORDER

President Frazier called the meeting to order at 9:30 a.m. A quorum was present.

2. PLEDGE OF ALLEGIANCE

Led by President Frazier.

3. ROLL CALL

Members Present: Cline, Frazier, Bower, D. McCrate, C. McCrate, Tiede, Smith

Members Absent:

Others Present:

Others Absent: Frayer, Escott, Thomas

4. GUESTS/PUBLIC COMMENT

None

5. CONSENT AGENDA

5.1 Approval of minutes from June 16, 2018

Minutes reviewed

5.2 Bills & Transfers

Distributed for review and signatures

5.3 DPW Report

None

5.4 Clerk's Report

Clerk's written report read by President Frazier

5.5 Treasurer's Report

07/20/2018 Account Balances distributed

Treasurer's written report read by President Frazier

5.6 Planning Commission Report

Next meeting is July 23, 2018

5.7 Committee Reports

Ordinance Committee:

Fire Marshal inspection requested on all commercial businesses/building units on main block, between Main St. and Alley St. Face-to-face meeting suggested to discuss citizen concerns about complaints of sidewalk clutter before taking any formal action. Ordinance to be drafted specific to dimensional area in front of businesses to be maintained clear of obstruction.

Personnel Committee:

DPW Handbook reviewed with minor changes to improve consistency for job titles. Add HSA insurance language. Add, revise language concerning vacations, vacation scheduling.

Finance Committee:

Proposed amended budget has been developed and remains ongoing, pending submission to Council for adoption.

Water & Sewer Committee:

Water Policy amendments were presented to address property owners who choose to opt-out of installing new wireless water meters. Policy changes, adding paragraphs 9 & 10 were distributed and reviewed. Note: remaining 24 meters to be installed prior to next billing cycle.

Motion to adopt Water Policy Changes, moved by C. McCrate, 2nd by B. Tiede

MOTION CARRIED

5.8 Additions/Deletions to the Agenda

Citizen Letter

Moved by Trustee D. McCrate, seconded by Trustee S. Smith, to approve the consent agenda.

MOTION CARRIED

6. UNFINISHED BUSINESS

6.1 Planning Commission Vacancy

One opening remains

6.2 Auditor

There was an issue they will be back after Yvonne completes the spreadsheets

6.3 USDA

Yvonne will need to do the report yet

6.4 Filing forms for Election 2018

Discussion and questions relating to actual required forms.

Trustee Bower indicted he will not be running for re-election. This will result in an open position.

6.6 Truck

DPW Vehicle was purchased, financed through Ally Financial. Purchase favored over Leasing due to overall cost of financing.

Motion to approve purchase of DPW Vehicle, moved by D. Cline, 2nd by C. Bower

MOTION CARRIED

7. NEW BUSINESS

7.1 Citizen Letter

A citizen letter dated May 2018 was distributed for review/comment/action. Issue raised pertaining to business clutter will be addressed by Ordinance Committee. Issue raised pertaining to garage sale will be considered for 2019. Issue raised concerning Newsletter taken under advisement, reference Village Website for clarity. Issue raised concerning non-council related activities noted, point taken.

8. DISCUSSION

Tree Grant discussed.

McKinney Park discussed.

9. COMMUNICATIONS

Election forms due Tuesday, July 24, 2018

10. ADJOURNMENT

Meeting adjourned at 10:30 AM.

Minutes prepared by D. McCrate