

**Minutes of a Regular Meeting
February 16, 2019
VILLAGE OF BRITTON COUNCIL MEETING
120 College Avenue, Britton, Michigan 49229**

1. CALL MEETING TO ORDER

9:30 President Pro Tem, D.McCrate opened working session as there was not a quorum. Mr. Knoblauch presented a report. New County Commission D. Simpson Chair, T. Collins Vice Chair. New County Commissioner Nancy Jenkins Arno, Sherriff is retiring February 28, 2019. Under sherriff Troy Bevier will be the new Sherriff March 1, 2019.

Member arrived, Meeting called to order 9:41 a.m. A quorum was present.

2. PLEDGE OF ALLEGIANCE

Led by President Pro Tem D. McCrate at 9:41 a.m.

3. ROLL CALL

Members Present: Cline, D. McCrate, C. McCrate, Tiede

Members Absent: Frazier, Longnecker

Others Present: Thomas, Frayer, Escott

4. GUESTS/PUBLIC COMMENT -

5. CONSENT AGENDA

5.1 Approval of minutes from February 16, 2019 Regular Meeting

5.2 Bills & Transfers

5.3 DPW Report

- ✓ Employee Lemley situation update
- ✓ DPW Candidates
- ✓ Frayer will provide a list of potential “on call” help to provide information to our insurance
- ✓ 50/50 match grant for streets specifically for municipalities less than \$10,000. This is sponsored by MDOT (ACT51). Knight, Maple possibilities

5.4 Clerk’s Report

- ✓ Budget reports were distributed to the Finance committee
- ✓ Training on FundBalance – 2 hr segments are available
- ✓ W2 year end was done incorrectly
- ✓ Website in progress

5.5 Treasurer’s Report

- ✓ Friday bank balances
- ✓ December transfers to make yet.
- ✓ RRI may be used for repairs, improvements or maintenance on the water but receipts are required
- ✓ Needs discussion on and decision on the tax account repayment on the \$15,000.00

5.6 Planning Commission Report

- ✓ The committee is working on getting together for the first time and having an organizational meeting. Special meetings and hearings may be in the near future. 4 members are confirmed, one to be verified.

5.7 Committee Reports

- ✓ Finance – budget information was distributed. The committee is not ready to present anything. Tabled to next meeting.
- ✓ Personnel – meet a candidate for DPW.

5.8 Additions/Deletions to the Agenda

Motion: Motion to Accept the consent docket Trustee C. McCrate supported by Trustee Tiede all in favor Motion Carried.

6. UNFINISHED BUSINESS

6.1 High School Students – J. Folau present. This venture is to learn more about the governmental process, the students are welcome to ask questions and weigh in, however are not part of the voting body. They are entitled to public papers and should request anything not readily available to the public.

6.2 HSA account/Deductible – tabled

6.3 Engagement Letter for Brent Shea – President Frazier will mail today

6.4 Website – Direction to clerk to stop working with current provider, move on to a new provider

6.5 New Committees - Tabled

6.6 President Pro Tem - Tabled

6.7 Back up Clerk – Tabled

6.8 Raisin Township Resolution Richard Sign

6.9 Formalize Ordinance Enforcement – Clerk directed to send letter to Flea Bay.

7. NEW BUSINESS

7.1 Elevator Environmental - Possible free clean up to the “Brown Field” at the former Britton Elevator. Frayer has had contact with environmental departments and there may be funds available for a clean- up. The clean up must be done through the village office. Necessary to move forward is a motion to support Frayer holding a meeting with the environmental agency to move forward.

No Motion made.

7.2 Year end wrap up – all expense reports and account information needs to be in prior to February 28, 2019 as the fiscal year ends on that date.

7.3 Termination of DPW Employee Lemley –

Motion to terminate employment for Eric Lemley with the Village of Britton effective Jan 24th, 2019 made by Trustee Cline, Supported by Trustee Tiede. All in Favor – Motion Carried.

7.4 Transfer of Funds \$15,000 from Tax to Water

Motion to direct the Treasurer to transfer \$15,000 from the tax account to the Water account with discussion on payback to the tax account to be discussed at next meeting made by Trustee Cline, Supported by Trustee Tiede. All in favor, Motion Carried.

8. DISCUSSION – new company that does Tax Exempt leasing, this may be an option for future needs.

9. COMMUNICATIONS - *****Important**** nomination form Lenawee county; water account email

10. ADJOURNMENT

Meeting adjourned at 11:33 AM.

Minutes prepared by Y.Thomas