

**Minutes of a Council Meeting**  
**May 18, 2019**  
**VILLAGE OF BRITTON COUNCIL MEETING**  
**120 College Avenue, Britton, Michigan 49229**

**1. CALL MEETING TO ORDER**

President Frazier called the meeting to order at 9:30

**2. PLEDGE OF ALLEGIANCE**

Led by President Frazier

**3. ROLL CALL**

Members Present: Cline, D. McCrate, C. McCrate, Tiede, Longnecker, Frazier, Rafalko

Members Absent:

Others Present: Frayer, Escott, Thomas

**4. GUESTS/PUBLIC COMMENT - D. McMullen**

**5. CONSENT AGENDA**

**5.1 Approval of minutes from Regular Meeting April 13, 2019**

**5.2 Bills & Transfers**

**5.3 DPW Report –**

- Mowing is caught up
- flowers are done
- lagoons need to discharge a considerable amount – awaiting approval to do this
- flooding from April 1<sup>st</sup> identified as a county tile plugged (Osgood)
- a smoke test is necessary to identify issues, it is costly but necessary

**5.4 Clerk's Report -**

- Website is active and moving forward
- Auditors were here, they are finished here, they are up to date on all request
- Water will be invoiced at the end of the month
- FundBalance Training is necessary for the clerk
- Back up Clerk is necessary
- Monthly/Year end reports – finance committee wants an update

**5.5 Treasurer's Report –**

- Account balances were given
- water receiving reflects the large deposit but is still a concern
- \$30,000 CD will mature June 1
- Loan payment due June 1
- We have taxes due back to the county for the Elevator \$7722.40

**5.6 Planning Commission Report -** JFrayer will work with the planning commission and Blue Cactus for final site plan review.

**5.7 Committee Reports –** Water Committee will be handled in discussion. DPW Employee hired.

**5.6 Additions/Deletions to the Agenda Unfinished Business – Britton Elevator Brownfield, Dollar General New Business – Water Committee, emails on website**

**Motion: Motion to Accept the consent docket made by Trustee D. McCrate supported by Trustee Tiede all in favor Motion Carried.**

## 6. UNFINISHED BUSINESS

**6.1 Website-** website is being populated. It is up and running.

**6.2 Back up Clerk-** posting job for interviews.

**6.3 USDA loan Information-** President Frazier has invited USDA to present at the June meeting.

**6.4 Lenawee Now** Email reminder for the June 4<sup>th</sup> date

**6.5 Lawyer conversations regarding website content and DPW Ordinance Enforcement** – letter from 2 years ago forwarded and still applicable

**6.6 Audit Update** – we will fail the audit due to the lack of reconciliation on FundBalance

**6.7 Elevator Environmental** – Grant application is in. We are waiting for approval of the application. Further action depends upon the approval at the state level

**6.8 Dollar General** – Waiting for the final submission of the Final Site Plan

## 7. NEW BUSINESS

**7.1 DPW new hire –Motion:** *Motion to hire applicant R. Granby for the DPW position at \$14.25/hr made by Trustee Longnecker supported by Trustee C. McCrate all in favor Motion Carried. Trustee Tiede abstained from the vote as he recommended Granby for the position*

**7.2 Water Payment due June 1** – Discussion – it was received from an outside source that tax money transfers do not need to be paid back as our taxes do not have any tags on where the money should be dedicated. Discussion was had regarding the May 7 notes (attached) that this should fix the problem in water receiving permanently.

*Motion: Motion to one time transfer \$75,000.00 from taxes to water receiving made by Trustee C.McCrate supported by Trustee Longnecker all in favor Motion Carried.*

**7.3 2 Meetings per Month** – Discussion that this is not necessary special meetings should be called when necessary.

**7.4 Fourth of July Parade Committee** - A committee is necessary, Trustees Rafalko and Longnecker to work together.

**7.5 Ernie Needham** – Portable Generator/Water Shutoff concern at 357 E. Chicago – little the council can do until it is a health hazard

## 8. DISCUSSION

Email address from the website for all council members.

2019 Committee sheet

Trustee Rafalko will join the water committee

Cintas uniform pricing review

220 South Main – long grass, broken windows - concerns

## 9. COMMUNICATIONS

## 10. ADJOURNMENT

Meeting adjourned at 11:33 a.m.

*Minutes prepared by Y.Thomas*