**Minutes of Regular Council Meeting**

**May 16 2020**

**VILLAGE OF BRITTON COUNCIL MEETING**

**120 College Avenue, Britton, Michigan 49229**

1. **CALL MEETING TO ORDER** - President Frazier called the meeting to order 9:30.
2. **PLEDGE OF ALLEGIANCE -**

Led by President Frazier

1. **ROLL CALL**

 Members Present: President Frazier, D. McCrate, C. McCrate, Cline, Wilt, Rafalko

Members Absent: Tiede

Others Present: Escott, Frayer, Thomas

**4. GUESTS/PUBLIC COMMENT -**  None

**5. CONSENT AGENDA**

**5.1 Approval of minutes from Public Hearing Feb 29, 2020**

**5.2 Bills & Transfers - New recommended procedure by auditor**

 **Pre approval list / check signing Mondays**

**5.3 DPW Report –** Graduate banners hung, need new banners

 **3 properties need mowing –** letters to be mailed

**5.4 Clerk’s Report -**

* + - * Water invoicing
			* No issues to report

**5.5 Treasurer’s Report –**

* + - Account balances given

**5.6 Planning Commission Report – NA Covid lockdown – no meeting**

**5.7 Committee Reports** – NA

***Motion: Motion to Accept the consent docket made by Trustee D. McCrate supported by Trustee C. McCrate all in favor Motion Carried.***

 **5.8 Additions/Deletions – 7.7 Prop tax admin fee**

**6. UNFINISHED BUSINESS**

 **6.1 USDA repairs –** Richard - Committee Meeting – USDA will approve extension if she sees progress. The project is to be broken into 2 projects named North and South.

 **6.2 Mail issues –** Mail going out and coming in is extremely untimely.

 **6.3 Covid – Summer hours** – Plexi glass to be added and appointments set going forward

 **6.4 Bill pay –** Mondays bills will be ready to sign

**7.** **NEW BUSINESS**

**7.1 Water accounts – unpaid** – currently < 20 approx 5 to go onto taxes. Invoices will go out end of May

**7.2 Audit Details –** went well. Prior concerns were determined acceptable. No final results

**7.3 CoVid updates – New policies Moving forward –** Nothing to announce

**7.4 New Street Banners**

 **Motion: Motion to purchase 24 new street banners not to exceed $2,000.00 made by Trustee D. McCrate supported by Trustee Cline all in favor. Motion Carried.**

**7.5 Graduate Banners – school**/ DPW Coordinate – all hung

7.6 **Committee Changes –** attached Committee sheet

7.7 **Property Tax Admin Fee**

  **Motion: Motion to accept the current tax rate and administration fee on summer taxes made by Trustee Cline supported by Trustee D. McCrate all in favor. Motion Carried.**

 **8. DISCUSSION** –

 **9. COMMUNICATIONS -**

 **10. ADJOURNMENT**

Meeting adjourned at 10:36 a.m.

 *Minutes prepared by Y.Thomas*