

**Minutes of a Regular Meeting
February 17, 2018
VILLAGE OF BRITTON
COUNCIL MEETING
120 College Avenue, Britton, Michigan 49229**

1. CALL MEETING TO ORDER

President Frazier called the meeting to order at 9:30 Am. A quorum was present.

2. PLEDGE OF ALLEGIANCE

Led by President Frazier.

3. ROLL CALL

Members Present: Cline, Frazier, C. McCrate, D. McCrate

Members Absent: Bower, Smith

Others Present: Escott, Frayer

Others Absent:

4. GUESTS/PUBLIC COMMENT

Brain Tiede, regarding Council Member and Planning Commission vacancies.

5. CONSENT AGENDA

5.1 Approval of minutes from January 20, 2018 Regular Meeting

5.2 Bills & Transfers

5.3 DPW Report

- No Report

5.4 Clerk's Report

- Direction needed on Direct Deposit available to Village Employees and Council Members

5.5 Treasurer's Report

- General Fund Accounts have been consolidated to one account

5.6 Planning Commission Report

- No report

5.7 Committee Reports

- Budget Meeting on 02/15/2018. Not enough information available within Fundbalance conversion to set proposed budget, additional information needed from Lally Group (Brad)

5.8 Additions/Deletions to the Agenda

- None

Moved by Trustee Cline, seconded by Trustee C. McCrate., to approve the consent agenda.

MOTION CARRIED

6. UNFINISHED BUSINESS

6.1 Monthly Budget Discussion

- Brad, Lally Group has numbers completed through December 2017

6.2 Water Meters

- Installations to resume when weather improves

6.3 Well Head Protection Update

- No report

6.4 BPRB

- No report

6.5 Planning Commission Vacancy

- Vacancies remain open

6.6 Newsletter

- Draft format provided, additional content requested

6.7 Auditors accounting conversion

- Seeking new auditor candidate firms, Clerk will be asked to research

6.8 Council Member Vacancy

- President Frazier recommended Brian Tiede for the vacant Council Member position. Mr. Tiede expressed his willingness to serve.

Moved by Trustee C. McCrate, seconded by Cline, to appoint Brian Tiede Council Member with term of appointment to run through next scheduled election, November 2018.

MOTION CARRIED

6.9 Review Village/Township Building Agreement

- Clerk will be directed to retrieve whatever is on file including any/all written agreements and/or executed Lease(s) for Council review. Upon review, Council will make recommendations on appropriate steps.

7. NEW BUSINESS

- None

8. DISCUSSION

- None

9. COMMUNICATIONS

- None

10. ADJOURNMENT

Meeting adjourned at 10:10 AM.

Minutes prepared by D. McCrate