

**Minutes of a Regular Meeting  
January 20, 2018  
VILLAGE OF BRITTON  
COUNCIL MEETING  
120 College Avenue, Britton, Michigan 49229**

**1. CALL MEETING TO ORDER**

President Frazier called the meeting to order at 9:30 Am. A quorum was present.

**2. PLEDGE OF ALLEGIANCE**

Led by President Frazier.

**3. ROLL CALL**

Members Present: Cline, Frazier, C. McCrate, D. McCrate and Smith

Members Absent: Bower

Others Present: Escott, Frayer

Others Absent:

**4. GUESTS/PUBLIC COMMENT**

None

**5. CONSENT AGENDA**

**5.1 Approval of minutes from December 16, 2017 Regular Meeting and January 6, 2018 Special Meeting.**

**5.2 Bills & Transfers**

**5.3 DPW Report**

- Salt supply good, new employee on the job

**5.4 Clerk's Report**

- No report

**5.5 Treasurer's Report**

- Adjusting schedule for payables based on new 2018 calendar 1x monthly meetings

**5.6 Planning Commission Report**

- No report

**5.7 Committee Reports**

- None

**5.8 Additions/Deletions to the Agenda**

- 7.1 Bank accounts for consolidation
- 7.2 Payables schedule considerations

**5.9 Approve Consent Agenda**

*Moved by Trustee D. McCrate, seconded by Trustee Cline., to approve the consent agenda.*

**MOTION CARRIED**

**6. UNFINISHED BUSINESS**

**6.1 Village of Britton N/S Main Street Water Project**

- Only warranty work remains, being removed from the next agenda

**6.2 Monthly Budget Discussion**

- Budget meeting to be scheduled to set proposed budget

**6.3 Water Meters**

- Temporary seasonal deferment of installations, approximately 60 meters remain to be installed

**6.4 Well Head Protection Update**

- No report

**6.5 Fundbalance Program**

- Implementation progressing satisfactorily, being removed from the next agenda

**6.6 BPRB**

- Need to appoint council member representative

*Moved by Trustee D. McCrate, seconded by C. McCrate, to appoint Sharon Smith, Council Designee for BPRB.*

*Sharon Smith accepted appointment.*

## **MOTION CARRIED**

### **6.7 Planning Commission Vacancy**

- Vacancies remain open

### **6.8 Procedures for Enforcement of Ordinances**

- Procedures in place for Clerk processing, being removed from the next agenda

### **6.9 Newsletter**

- Coming soon

### **6.10 Auditors accounting conversion**

- Being finalized, still need new auditor for next audit cycle

### **6.11 Council Member Vacancy**

- Vacancy remains open

## **7. NEW BUSINESS**

### **7.1 Bank accounts for consolidation**

*Moved by Trustee D. McCrate, seconded by Cline, to consolidate to a single bank account, rescinding earlier motion ([6.13] 12/16/2017 Meeting). Consolidating to one account while allowing for future consideration to establish additional account as may be desirable for potential interest income.*

*Sharon Smith - Nay.*

## **MOTION CARRIED**

### **7.2 Payables schedule considerations**

- Payables to be monitored to ensure approvals are timely

## **8. DISCUSSION**

- Trustee D. McCrate will take, publish and distribute Meeting Minutes as back-up to Clerk while on medical leave
- Reviewed invitation to appoint Council Representative to River Raisin Watershed Council

## **9. COMMUNICATIONS**

- 2018 MML training schedule now available
- DPW noted cost savings opportunity to join with Township in purchasing LED lighting to replace/upgrade aging fixtures

## **10. ADJOURNMENT**

Meeting adjourned at 10:45 am.

*Minutes prepared by D. McCrate*